

# CBAP® and CCBA® Accelerator Course

## 2 Day Version

<i>Course logistics</i>	
Duration	2 days
IIBA Professional Development Hours (PD Hours) provided by the course	<b>14</b>
Code	BMCAA2 / BMCCA2



### Course Description/Objectives:

Studying for the CBAP® or CCBA® exams can seem a daunting task. It's difficult to know where to start, and which resources to draw on. The *Blackmetric* CBAP® and CCBA® Accelerator course is designed to help you and your team plan and prepare for the exam by providing a firm baseline of knowledge, aligned with the IIBA® Business Analysis Body of Knowledge (BABOK® Guide).

***The overall course objective is to provide delegates with a "whistle stop tour" of BABOK®, relating this to their day-to-day work and existing knowledge, so they can accelerate their own self-study for CBAP® or CCBA®.***

After leaving the course, delegates will have a foundation of knowledge which can be supplemented with their own further self-study. Additional study material is provided to help them revise and succeed in the exam. This course also acts as an excellent BABOK® introduction for organisations that are aligning with IIBA.

## Course Content:

- **IIBA® Certification structure:** A discussion of the pre-requisites for IIBA® certification (CBAP®/CCBA®), the application process and the exam format.
- **Introduction and core concepts:** An introduction to the *structure* of BABOK® v3, along with a discussion covering a range of key concepts and terminology. A discussion on how the analysis approach may differ if we are working on an adaptive (agile) project as opposed to a predictive (waterfall) project.
- **Knowledge areas:** A practical overview of the BABOK Knowledge Areas, supplemented with a number of relevant, hands-on, exercises:
  - **Strategy Analysis:** How to understand the underlying business problem and assess the external environmental factors.
  - **Business Analysis Planning and Monitoring:** Planning the business analysis approach, including assessing the stakeholder landscape and estimating the effort.
  - **Elicitation and Collaboration:** Eliciting requirements from our stakeholders or other sources, including a discussion of what techniques we might use.
  - **Requirements Analysis and Design Definition:** Including a discussion on how we specify requirements, and the different forms we might use in predictive (waterfall) verses adaptive (agile) environments.
  - **Requirements Lifecycle Management:** Managing requirements throughout the lifecycle including prioritising and tracing requirements.
  - **Solution Evaluation:** Assessing the performance of a solution that is in use by the organisation.



A variety of short interactive brainstorms and exercises will be used throughout the course, and delegates will be encouraged to discuss their own projects and examples too.

## Inclusive Material:

Each delegate receives:

- A printed copy of the **Business Analysis Body of Knowledge (BABOK®) Guide** (worth £49.95)
- A printed copy of **the Blackmetric CBAP®/CCBA® Course Companion**, which contains consolidated tables showing inputs, outputs, techniques and stakeholders for each BABOK® task
- Blackmetric's "**8 Tips for Exam Day**" hand-out

These resources are designed to help delegates continue their self-study once the course has concluded.

## Optional Additional Support:

If required, Blackmetric can provide a CBAP® qualified instructor to:

- Facilitate internal study groups (virtually, or in-person)
- Run an additional half-day revision workshop

These options are priced and quoted separately, on a bespoke basis.

## IIBA Endorsed Course

Blackmetric is an IIBA® Endorsed Education Provider. Delegates gain **14 Professional Development Hours** which can be used towards their CBAP®/CCBA® application.

### Next Steps

For more information and to book this course for your organisation please contact us:

**Tel: (023) 9298 4546**

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[www.blackmetric.co.uk](http://www.blackmetric.co.uk)