

CBAP® and CCBA® Accelerator Course

1 Day Version

<i>Course logistics</i>	
Duration	1 day, onsite plus: <i>Preparatory group webinar: 1 hour</i> <i>Post-course group webinar: 1 hour</i>
IIBA Professional Development Hours (PD Hours) provided by the course & webinars	9
Code	BMCAA1 / BMCCA1



Course Description/Objectives:

Studying for the CBAP® or CCBA® exams can seem a daunting task. It's difficult to know where to start, and which resources to draw on. The *Blackmetric* CBAP® and CCBA® Accelerator course is designed to help you and your team plan and prepare for the exam by providing a firm baseline of knowledge, aligned with the IIBA® Business Analysis Body of Knowledge (BABOK® Guide) v3.

The overall course objective is to provide delegates with a "whistle stop tour" of BABOK®, relating this to their day-to-day work and existing knowledge, so they can accelerate their own self-study for CBAP® or CCBA®

After leaving the course, delegates will have a foundation of knowledge which can be supplemented with their own further self-study. Additional study material is provided to help them revise and succeed in the exam. This course also acts as an excellent BABOK® introduction for organisations that are aligning with IIBA®.

Course Content:

To maximise learning, the course is split into three separate parts, with additional material included that is designed to provide support after the course has ended. This helps build a roadmap towards the CBAP®/CCBA® exam.

Pre-course webinar (1 hour)

During this brief webinar, you'll hear:

- How the CBAP® and CCBA® qualifications work, and the differences between them
- An overview of the application process
- A very brief introduction to the structure of the Business Analysis Body of Knowledge (BABOK®) guide

This virtual 1 hour webinar can be scheduled at a time that is convenient to you and your team.

Accelerator Day (1 day)

The Accelerator Day is **the main body of the course** and is designed to give you a foundational knowledge in BABOK® that you can supplement with your own further self-study. The course provides a “whistle stop tour” through the relevant material, covering the Key BABOK® Knowledge Areas:

- *Strategy Analysis*
- *Business Analysis Planning and Monitoring*
- *Elicitation and Collaboration*
- *Requirements Analysis and Design Definition*
- *Requirements Lifecycle Management*
- *Solution Evaluation*



During the Accelerator Day, you'll have the opportunity to discuss and understand *how* the BABOK® Knowledge Areas and Tasks fit in with your day-to-day work. You'll reinforce and crystallise knowledge that you already have, whilst also identifying potential knowledge gaps that can be addressed with further focussed self-study.

The Accelerator Day is a highly interactive classroom environment, where delegates are encouraged to discuss *real world* case studies and relate this to BABOK®.

Post-course webinar (1 hour)

After the webinar, at a time that is convenient for your team, a 1-hour interactive Webinar will be held. This is designed as an interactive Q&A session where delegates can ask *any* related question, and is also an opportunity to re-visit the BABOK® Knowledge Areas. This follow-up support is designed to help support the learning and revision process.

Inclusive Material:

Each delegate receives:

- A printed copy of the **Business Analysis Body of Knowledge (BABOK®) Guide** (worth £49.95)
- A printed copy of **the Blackmetric CBAP®/CCBA® Course Companion**, which contains consolidated tables showing inputs, outputs, techniques and stakeholders for each BABOK® task
- Blackmetric's "**8 Tips for Exam Day**" hand-out

These resources are designed to help delegates continue their self-study once the course has concluded.

Optional Additional Support:

If required, Blackmetric can provide a CBAP® qualified instructor to:

- Facilitate internal study groups (virtually, or in-person)
- Run an additional half-day revision workshop

These options are priced and quoted separately, on a bespoke basis.

IIBA Endorsed Course

Blackmetric is an IIBA® Endorsed Education Provider. Delegates gain **9 Professional Development Hours** which can be used towards their CBAP®/CCBA® application.

Next Steps

For more information and to book this course for your organisation please contact us:

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